

Director of Women's Ministry Job Description

Title: Director of Women's Ministry
Reports to: Pastor of Disciple Making. Position serves on Pastoral Leadership Team.
Purpose: The Director of Women's Ministry is a part-time (up to 28 hours per week) position responsible for building and shepherding a women's ministry leadership team to coordinate and oversee LEFC's ministry to women.

Character Traits of the Director of Women's Ministry

A demonstrated heart for God lived out daily through prayer, time in the word, and a solid personal relationship with Jesus

A passion to see women fall in love with Jesus and live out their relationship with God in their OIKOS

A leader of leaders. A leader who seeks success by empowering others to do great things to the glory of God

Administrative leadership. A leader who can think through and plan out the organizational and systemic details of an effective women's ministry

Team player. A leader who wants to serve as part of a larger team of leaders, supporting the leadership of the elders in carrying out the ministry goals of the church

A track record of personal OIKOS evangelism, sharing Christ in their relational world around them

A shepherd's heart, caring for those she serves

The desire to grow, develop and mature, both spiritually and professionally

Job Responsibilities of the Director of Women's Ministry

Provide leadership to the women's ministry efforts of LEFC.

Recruit and lead a team of leaders who will serve the women of LEFC

Liason between the Deaconess Board and Staff. The Director of Women's Ministry sits on the Deaconess Board and provides overall directional leadership in conjunction with the Board Chair.

Build meaningful relationships with women of all ages

Provide leadership over the women's ministry budget

Be the first point of contact for women who are struggling in their walk with God, their marriage, or other issues requiring spiritual counsel

Create a structure where women can use their gifts to serve the body of Christ

Work with the Pastor of Disciple Making and Men's Ministries on all aspects of making disciples through the people of LEFC

Other items as assigned by the Pastor of Disciple Making & Men's Ministry

Requirements for the position

Proven track record of healthy relationships with women across the age spectrum.

A patient disposition to be able to love the unlovely and point all women to Jesus.

The ability to be trusted with confidential information.

Good communication skills and a self starter who can administrate a growing ministry to the women of LEFC

Biblical knowledge broad enough to provide spiritual counsel for a variety of concerns and issues women face.

Committed to the mission and vision of LEFC to make disciples of Jesus Christ through our OIKOS relationships

Ability to lead/facilitate/teach across various groups of women from 1:1 to 1:150+